**MASSACHUSETTS PORT AUTHORITY**

**DISADVANTAGED BUSINESS ENTERPRISE (DBE) PARTICIPATION**

**LETTER OF INTENT/SCHEDULE OF PARTICIPATION**

(Required of low bidder within five working days of Bid Opening)

|  |  |
| --- | --- |
| **MPA Contract No.:** |  |
| **MPA Contract Title:**  |  |
| **To:** |  |
|  | (Name of Contractor) |
| **From:** |  |
|  | (Name of DBE Subcontractor\*) |
| **Address:** |  |
|  |  |
| **Telephone No.:** |  |

1. My company will perform work in connection with the above referenced contract as: (check one)

  an individual  a partnership  a corporation

 a joint venture with \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 other (explain)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

2. The undersigned affirms that s/he is a duly authorized official representing the proposed disadvantaged business enterprise and affirms that its certification has not expired nor been revoked, nor has there been any change in the status of said disadvantaged business enterprise. \*\* A copy of certification letter is attached.

3. If you are awarded the Contract, my company intends to enter into a subcontract with your firm to perform the work described on the following sheet for the prices indicated.

\* If more than one DBE firm is to be utilized on the contract, use a separate form for each firm.

\*\* Certification must be completed at the time the above contract was advertised and prior to submission of the Schedule of Participation. See contract documents and "Instructions to Bidder".

**DESCRIPTION OF WORK**

DBE must fill in DESCRIPTION OF WORK TO BE PERFORMED by trade and numbered section of the Contract Specifications.

|  |  |  |
| --- | --- | --- |
| **Description of Work to be Performed****or Materials to be Supplied**  | **Item No./Section****of Contract Spec.** | **Quantity** |
|  |  |  |
|  |  |  |
|  |  |  |

|  |  |  |
| --- | --- | --- |
| **Unit Price** | **Amount for Item** | **Amount to be Credited****to DBE Total** |
|  |  |  |
|  |  |  |
|  |  |  |

Credit to DBE Contractors (total from above) $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Proposed Contract Price (from Bid Proposal Paragraph C) $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

TOTAL DOLLAR VALUE OF WORK UNDER THIS CONTRACT TO BE PERFORMED BY DBE SUBCONTRACTORS IS **\_\_\_\_\_\_\_\_\_\_\_\_%** OF THE PROPOSED CONTRACT PRICE, IN ACCORDANCE WITH GUIDANCE ON "COUNTING DBE PARTICIPATION" AS SET FORTH IN APPENDIX A, ATTACHED HERETO, AND 49 CFR PART 26. THE BIDDER ACKNOWLEDGES THAT THE DBE GOAL IS **16%** AS SET FORTH IN ARTICLE III, PARAGRAPH 2 OF THESE DBE SPECIAL PROVISIONS. \*

|  |
| --- |
| (Name of DBE Contractor) |
| By: |  |
|  (Signed, Name and Title) Date |
|  |
| Address City State/Zip |
| AGREED |  |  |  |
|  | (Name of General Contractor) |  |  |
| By: |  |  |  |
|  | Signed, Name and Title |  | Date |

\*\*\* Enter Amount in accordance with Div. II‑A, Paragraph C.8