

INVITATION TO BID
UPLAND ROAD BRIDGE REPLACEMENT, PROJECT #0095-0257

Town of New Milford
10 Main Street
New Milford, CT 06776

RELEASE DATE: October 28, 2022

DEADLINE FOR QUESTIONS: November 28, 2022

RESPONSE DEADLINE: December 8, 2022, 2:00 pm

RESPONSES MUST BE SUBMITTED ELECTRONICALLY TO:

<https://secure.procurenow.com/portal/newmilford>

Town of New Milford
INVITATION TO BID

Upland Road Bridge Replacement, Project #0095-0257

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Attachments:

A - Bid Specifications

B - Upland Rd Bridge 05115 Replacement Project Plans

1. NOTICE

1.1. Legal Notice

LEGAL NOTICE

Sealed bids for the construction of the following project will be received by the Town of New Milford via their online procurement system until 2:00 p.m., December 8, 2022 after which time no further bids will be accepted. NO EXCEPTIONS. The bids will be publicly opened and read in the E. Paul Martin Room of Town Hall at 3:30 p.m. A **mandatory** pre-bid meeting is scheduled for Tuesday, November 15th at 10 a.m. at Upland Road Bridge over the East Aspetuck River.

FEDERAL PROJECT

F.A.P. # 6095(035) Town of New Milford

State Project No. 95-257

Replacement of Bridge No. 05115, Upland Road over East Aspetuck River

Contract Goal: 11% Disadvantaged Business Enterprises (DBEs)

The Town of New Milford (Municipality) hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, Disadvantaged Business Enterprises will be afforded full opportunity to submit bids in response to this invitation and that they will not be discriminated against on the grounds of race, color, national origin, sex, sexual orientation, mental retardation or physical disability, including but not limited to blindness, in consideration for an award.

"Bid Proposal Form", "Schedule of Prices", "Bid Bond", "Non-Collusion Affidavit" and "Bidder's Prequalification approval letter signed by the CTDOT Contracts Manager must be completed and returned with the submitted bid. Failure to properly execute and include any one of these five documents in the bid submission will result in the bid not being read and the subsequent rejection of the bid.

Plans and Specifications for the above project may be examined and/or obtained at procurement.opengov.com/portal/newmilford.

A mandatory pre-bid meeting is scheduled for Tuesday, November 15, 2022 at the bridge site.

Form 818 Standard Specifications and Supplemental Specifications may be obtained via the Connecticut Department of Transportation's website: <http://www.ct.gov/dot/cwp/view.asp?a=3609&q=430362>. All Proposals must be on the form furnished by the Municipality and must be requested for the above-named project.

NOTE: Prospective bidders must have a current sworn Statement (CON-16) on file with the Connecticut Department of Transportation and be prequalified to perform Group No. 8 Minor Bridges work. The Bidder's Prequalification approval letter signed by the CTDOT Contracts Manager shall be included as part of the bid package submitted to the Municipality.

NOTE: Any Contractor or Subcontractor engaged in surface preparation and/or coating application must be certified by the Steel Structures Painting Council.

NOTE: A Surety Company Bond, on the form furnished by the Municipality, for at least 30 percent of the amount of the bid must accompany each proposal. A certified check will not be accepted. The Municipality reserves the right to reject any and all bids.

NOTE: The two (2) lowest bidders, as determined by the Municipality immediately after the bid opening, shall submit the Pre-award DBE Commitment Approval Request form(s) to the Municipality NO LATER THAN FIVE (5) calendar days after the bid opening. This is a requirement of Title 49, Code of Federal Regulations (CFR) Part 26, Participation of DBEs. If the second low bidder does not submit the required DBE forms within the required time, they will not be eligible for contract award.

CONTRACTORS that find discrepancies and/or errors in or between plans, specifications, quantities and other matters, must immediately notify the Town via the question and answer tab at procurement.opengov.com/portal/newmilford not less than ten days before the scheduled bid opening.

October 28, 2022

Pete Bass

Mayor

2. INTRODUCTION

2.1. Summary

The Town of New Milford is soliciting competitive bids from qualified firms for bridge replacement services. The Town reserves the right to accept or reject any and all bids in part or in whole.

2.2. Contact Information

Jack Healy

Director of Public Works

6 Youngs Field Road

New Milford, CT 06776

Email: jhealy@newmilford.org

Phone: [\(860\) 355-6040](tel:(860)355-6040)

Department:

Public Works

Department Head:

Jack Healy

Public Works Director

2.3. Timeline

Release Project Date	October 28, 2022
Pre-Proposal Meeting (Mandatory)	November 15, 2022, 10:00am Upland Road Bridge over the East Aspetuck River Location map included in the specifications.
Question Submission Deadline	November 28, 2022, 5:00pm
Question Response Deadline	November 30, 2022, 12:00pm
Proposal Submission Deadline	December 8, 2022, 2:00pm
Bid Opening	December 8, 2022, 3:30pm

3. INSTRUCTION TO BIDDERS

3.1. Submission of Bids

The Town of New Milford, CT (“Town” or “Municipality”) invites bids on the project and services described herein to be submitted via the Town’s e-Procurement Portal, Procurenow. Bids will be received until 2:00 pm on Thursday, December 8, 2022 and then publicly opened and read aloud.

The Municipality reserves its right to consider informal any bid not prepared and submitted in accordance with the provisions hereof and may waive any informalities or reject any and all bids. Any bid may be withdrawn prior to the above scheduled time for the opening of bids or the authorized postponement thereof. Any bid received after the time and date specified shall not be considered or accepted through ProcureNow. No bidder may withdraw a bid within 45 days after the actual date of the opening thereof. The Municipality may accept or reject any or all bids or any portions thereof and take any action deemed to be in the best interest of the Town.

All bidders are advised that in the event of a conflict between the terms and conditions in the Town requirements versus the State and Federal guidelines, the State and Federal guidelines shall govern.

3.2. Preparation of Bid

Bids must be submitted exclusively via the Town’s e-Procurement Portal. All bid documents must be completely filled out and submitted in the Vendor Questionnaire. Failure to include all required submissions will result in disqualification of the bid.

3.3. Pre-Bid Meeting

A mandatory pre-bid meeting will be held on Tuesday, November 15, 2022 at 10:00 am, at Upland Road Bridge over the East Aspetuck River Location map included in the specifications..

Attendance of this meeting is required in order to submit a bid for this project.

3.4. Addenda and Interpretations

No interpretation of the meaning of the plans, specifications or other pre-bid documents will be made to any bidder orally, either in person or via phone.

All questions related to this bid shall be submitted in writing through the ProcureNow Question/Answer Tab via the Town's e-Procurement portal, on or before, Monday, November 28, 2022 by 5:00 pm. Please include the section title for each question, if applicable, in order to ensure that questions asked are responded to correctly.

Bidders must clearly understand that the only official answer or position of the Town shall be the one stated in writing and posted in the Town's e-Procurement portal. All questions submitted and answers provided shall be electronically distributed to bidders following this solicitation on the Town's e-Procurement Portal.

When asking questions, please be sure to enter each question separately.

Any addenda shall be posted on the Town's e-Procurement Portal. Addenda notifications will be emailed to all persons on record as following this bid. Failure of any bidder to receive any such addenda or interpretation shall not relieve such bidder from any obligation under their bid as submitted. All addenda so issued shall become part of the contract documents.

3.5. Qualifications of Bidder

Prospective bidders must have a current sworn Statement (CON-16) on file with the Connecticut Department of Transportation and be prequalified to perform Group No. 8 Minor Bridges work. The Bidder's Prequalification approval letter signed by the CTDOT Contracts Manager shall be included as part of the bid package submitted to the Municipality.

The bidder shall furnish to the Municipality these documents as well as all information and data as the Municipality may request.

Conditional bids will not be accepted.

3.6. Withdrawal of Bids

Bids may be withdrawn through the Town's e-Procurement Portal, the responding firm may "unsubmit" their proposal in ProcureNow. After withdrawing a previously submitted proposal, the responding firm may submit another proposal at any time up to the deadline for submitting proposals by written request prior to the bid opening. The Bid Guaranty of any Bidder withdrawing their Bid in accordance with the foregoing conditions will be returned promptly.

4. SCOPE OF WORK

The bidder understands that, in addition to the bid specifications, all bids are subject to the terms, provisions and conditions of the New Milford “Municipal Purchases” Ordinance, set forth in Article III, Section 2-92 (a) through (o) inclusive, of the Code of New Milford.

4.1. Bid Documents

The project package, including maps, is attached in Section 6 - Attachments.

5. **VENDOR QUESTIONNAIRE**

5.1. Indemnification, Acknowledgement & Agreement*

BID: Upland Road Bridge Replacement, Project #0095-0257

BID OPENING: Thursday, December 8, 2022

To the fullest extent permitted by law, the contractor shall indemnify and hold harmless the Town of New Milford, and agents and employees of said Town from and against claims, damages, losses and expenses, including but not limited to attorneys' fees, arising out of or resulting from performance of the work, provided that such claim, damage, loss or expense is attributable to bodily injury, sickness, disease or death, or to injury to or destruction of tangible property (other than the work itself) including loss or use resulting therefrom, but only to the extent caused in whole or in part by acts or omissions of the contractor, a subcontractor, anyone directly or indirectly employed by them or anyone for whose acts they may be liable, regardless of whether or not such claim, damage, loss or expense is caused in part by a party indemnified hereunder. Such obligation shall not be construed to negate, abridge, or reduce other rights or obligations of indemnity which would otherwise exist as to the Town of New Milford. In claims against any person or entity indemnified under this paragraph by an employee of the contractor, a subcontractor, anyone directly or indirectly employed by them or anyone for whose acts they may be liable, the indemnification obligation under this paragraph shall not be limited by a limitation on amount or type of damages, compensation or benefits payable by or for the contractor or a subcontractor under workers' or workmen's compensation acts, disability benefit acts or other employee benefit acts.

Contractor acknowledge and understands that the Town of New Milford has adopted as its policy, the nondiscrimination agreements and warranties required under Connecticut General Statutes § 4a-60(a)(1) and § 4a-60a(a)(1), as amended in State of Connecticut Public Act 07-245 and sections 9(a)(1) and 10(a)(1) of Public Act 07-142, as those statutes may be amended from time to time. Contractor further agrees to comply with such mandates.

Please confirm below that the bidder understands and agrees with the preceding paragraph.

Please confirm

*Response required

5.2. Non-Collusion Affidavit*

Please download the document below and complete.

- [Non-Collusion Affidavit.pdf](#)

*Response required

5.3. State Pre-qualification Statement*

Please attach your firm's State Pre-qualification Statement. A sample of the required statement is attached.

- [Sample Pre-qualification Le...](#)

*Response required

5.4. [Bid Bond*](#)

Please download the below documents, complete, and upload.

- [Standard Bid Bond.pdf](#)

*Response required

5.5. [Bid Proposal Form*](#)

Please download the document below, complete, and upload.

- [Bid Proposal Form.pdf](#)

*Response required

5.6. [Schedule of Prices*](#)

Please download the document below, complete, and upload.

- [Schedule of Prices.pdf](#)

*Response required

5.7. [Bid Terms, Provisions and Conditions*](#)

THE UNDERSIGNED BIDDER UNDERSTANDS THAT, IN ADDITION TO THE BID SPECIFICATIONS, ALL BIDS ARE SUBJECT TO THE TERMS, PROVISIONS AND CONDITIONS OF THE NEW MILFORD "MUNICIPAL PURCHASES" ORDINANCE, SET FORTH IN ARTICLE III, SECTION 2-92 (a) THROUGH (o) INCLUSIVE, OF THE CODE OF NEW MILFORD. The undersigned submits this proposal without collusion with any other individual or corporation.

Per Article X, 7.81.c We hereby submit a bid for materials, equipment and/or labor to the Town of New Milford. The bid is for bid documents titled Upland Road Bridge Replacement, Project #0095-0257. The bidder and individual or signatory confirming this on behalf of the bidder hereby certify under penalty of perjury that, if this bid is selected, no natural gas waste or oil waste will be used by the undersigned bidder in performance of the contract. We further certify that no subcontractor, agent or vendor will be allowed or permitted to use materials containing natural gas waste or oil waste.

Please confirm

*Response required

5.8. [Certificate as to Corporate Principal*](#)

Please download the below documents, complete, and upload.

- [Certificate as to Corporate...](#)

*Response required

5.9. [Insurance Requirements](#)

Please upload proof of your Insurance here. A Certificate of Insurance naming the Town as additional insured will be required from the successful bidder within ten (10) calendar days.

5.10. [Please confirm below*](#)

I understand, that the exclusive means by which all prospective bidders may obtain bid packages, direct inquiries, request and receive addenda and supplemental information, and submit bids and proposals, shall be through the Town of New Milford's "ProcureNow" portal.

Please confirm below that the bidder understands and agrees with the preceding paragraph.

Please confirm

*Response required

5.11. [Prohibitions*](#)

Please review and confirm that you have read and understand the prohibitions related to natural gas or oil waste and that you understand and agree with the following statement:

We hereby submit a bid for materials, equipment and/or labor to the Town of New Milford. The individual or signatory signing this on behalf of the bidder hereby certifies to the best of their knowledge and under penalty of perjury that, if this bid is selected, no natural gas waste or oil waste will be used by the undersigned bidder in performance of the contract. We further certify that no subcontractor, agent or vendor, to the best of our knowledge, will be allowed or permitted to use materials containing natural gas waste or oil waste.

Please confirm

Please confirm

*Response required