

**PROJECT:**

Wayside Bridge Repairs  
Wayside Inn Road  
Sudbury, MA 01776  
Project No. 2024-WSIB-1

**ADDENDUM NO. 1 04/26/2024**

Posted: 04/26/2024 at 4:25PM EDT

**Awarding Authority/Owner:**

Town of Sudbury - Department of Public Works  
275 Old Lancaster Road  
Sudbury, MA 01776

Reference Contract Documents (drawings and specifications) dated 04/11/2024

The attention of Bidders submitting proposals for the above subject project is called to the following addendum to the specifications and drawings. The items set forth herein, whether of omission, addition, substitution, or clarifications are all to be included in and form a part of the proposal submitted.

THE NUMBER OF THIS ADDENDUM (1) MUST BE ENTERED IN THE APPROPRIATE SPACE "B" PROVIDED AFTER THE WORD "NUMBERS" OF THE CONTRACT FORM ENTITLED "FORM FOR GENERAL BID," AND IN SPACE "B" OF THE "FORM FOR SUB-BID."

BID DOCUMENT MODIFICATIONS ARE AS FOLLOWS.

**Supplemental Bid Forms:**

- Replace the following supplemental bid forms in their entirety. (See attached)  
00 41 01.01 Bid Form-Detailed (Submit By General Bidder)

**Specifications:**

- Add the following new technical sections. (See attached)  
00 91 13 ADDENDUM NO. 1

All other of the portions of the Contract Documents remain unchanged. Please be reminded to acknowledge this Addendum on the bid forms.

**ATTACHMENTS**

- 00 41 01.01 Bid Form-Detailed
- 00 91 13 ADDENDUM NO. 1

--- End of Addendum No. 1 ---

## SECTION 00 41 01

### BID FORM-DETAILED

#### ARTICLE 1 – DEFINED TERMS

- 1.01 The terms used in this Bid with initial capital letters have the meanings stated in the Instructions to Bidders, the General Conditions and General and Project Specific Supplementary Conditions, if any.

#### ARTICLE 2 – BID RECIPIENT

- 2.01 This Bid is submitted (electronically via BidDocs Online, Inc.) to:

**Town of Sudbury, MA  
Office of the Town Engineer  
Department of Public Works  
275 Old Lancaster Road  
Sudbury, MA 01776**

- 2.02 The undersigned Bidder proposes and agrees, if this Bid is accepted, to enter into an Agreement with Owner in the form included in the Bidding Documents to perform all Work as specified or indicated in the Bidding Documents for the prices and within the times indicated in this Bid and in accordance with the other terms and conditions of the Bidding Documents.

#### ARTICLE 3 – BIDDER’S ACKNOWLEDGEMENTS

- 3.01 Bidder accepts all of the terms and conditions of the Bidding Documents including, without limitation:
- A. those dealing with disposition of Bid security;
  - B. those included in the Supplementary Instructions to Bidders;
  - C. insurance and bonding requirements (Payment Bond and Performance Bond each equal to 100% of the total Contract Price) set forth in the General Conditions and Supplementary Conditions, if any;
  - D. Contract Times as set forth in the Agreement; and
  - E. provisions for liquidated damages as set forth in the Agreement.
- 3.02 This Bid will remain subject to acceptance for 100 days after the Bid opening or for such longer period of time that Bidder may agree to in writing upon request of Owner.

3.03 Bidder acknowledges receipt of the following Addenda.

<u>Addendum No.</u>	<u>Addendum Date</u>
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

3.04 Bidder acknowledges the representations and certifications included in Section 00 45 05 are made a condition of the Bid.

**ARTICLE 4 – BASIS OF BID**

4.01 Bidder will complete the Work in accordance with the Contract Documents for the following price(s). The method for determining award is as set forth in Section 00 21 13.

**BID PRICES SHALL EXCLUDE SALES AND USE TAX.**

**BASE PRICE**

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_ Dollars and \_\_\_\_\_ Cents  
(Use words)

\$ \_\_\_\_\_  
(Use figures)

4.02 Contract Price Adjustments

A. Owner’s Contingency Allowances (per Agreement)

1. For Traffic Police Details per Paragraph 11.02 of the General Conditions: TEN THOUSAND Dollars and ZERO Cents NOT TO EXCEED (\$10,000). Adjustments are established in Section 00 73 15 SC-12.01
2. For Materials Escalation Price Adjustment (statutory requirement) per MGL c30s38A: FIVE THOUSAND Dollars and ZERO Cents NOT TO EXCEED (\$5,000). Adjustments are established in Section 00 73 15, SC-12.01.

**TOTAL BASE BID PRICE PLUS CONTRACT PRICE  
ADJUSTMENT**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_ Dollars and \_\_\_\_\_ Cents \$ \_\_\_\_\_  
(Use words) (Use figures)

**ARTICLE 5 – TIME OF COMPLETION**

- 5.01 Bidder agrees that the Work will be substantially complete and will be completed and ready for final payment in accordance with Paragraph 14.07 of the General Conditions and Supplementary Conditions, if any, on or before the dates or within the number of calendar days indicated in the Agreement.
- 5.02 Bidder accepts the provisions of the Agreement as to liquidated damages.

**ARTICLE 6 – COMMUNICATIONS WITH BIDDER**

6.01 Communications concerning this Bid shall be addressed to:

Name \_\_\_\_\_

Title \_\_\_\_\_

Business Address \_\_\_\_\_

Telephone No. \_\_\_\_\_

Facsimile No. \_\_\_\_\_

Email address \_\_\_\_\_

**ARTICLE 7 – BID SUBMITTAL**

SUBMITTED ON:

7.01 This Bid is submitted by:

**A Corporation**

Corporation Name: \_\_\_\_\_

State of incorporation: \_\_\_\_\_

Type: \_\_\_\_\_  
*(General Business, Professional, Service, other)*

By: \_\_\_\_\_  
*(Signature – attach evidence of authority to sign)*

Name *(typed or printed)*: \_\_\_\_\_

Title: \_\_\_\_\_

(CORPORATE SEAL)

Attest: \_\_\_\_\_  
*(Signature of Corporate Secretary)*

Business Address: \_\_\_\_\_  
\_\_\_\_\_

Phone & Facsimile Nos: \_\_\_\_\_

Email address: \_\_\_\_\_

Date of qualification to do business as out-of-state corporation: \_\_\_\_\_

**A Limited Liability Company (LLC)**

LLC Name: \_\_\_\_\_

State in which organized: \_\_\_\_\_

By: \_\_\_\_\_  
*(Signature – attach evidence of authority to sign)*

Name *(typed or printed)*: \_\_\_\_\_

Title: \_\_\_\_\_

**Sudbury, MA**  
**WOODARD & CURRAN**

**BID FORM-DETAILED (ADDENDUM NO. 1)**  
**00 41 01-5**

Business Address: \_\_\_\_\_  
\_\_\_\_\_

Phone & Facsimile Nos: \_\_\_\_\_

Email address: \_\_\_\_\_

**A Joint Venture**

First Joint Venturer Name: \_\_\_\_\_

By: \_\_\_\_\_  
(Signature – attach evidence of authority to sign)

Name (typed or printed): \_\_\_\_\_

Title: \_\_\_\_\_

Business Address: \_\_\_\_\_  
\_\_\_\_\_

Phone & Facsimile Nos: \_\_\_\_\_

Email address: \_\_\_\_\_

Second Joint Venturer Name: \_\_\_\_\_

By: \_\_\_\_\_  
(Signature – attach evidence of authority to sign)

Name (typed or printed): \_\_\_\_\_

Title: \_\_\_\_\_

Business Address: \_\_\_\_\_  
\_\_\_\_\_

Phone & Facsimile Nos: \_\_\_\_\_

Email address: \_\_\_\_\_

(Each joint venturer must sign. The manner of signing for each individual, partnership, corporation and limited liability company that is a party to the joint venture should be in the manner indicated above.)

**A Partnership**

*Sudbury, MA*  
**WOODARD & CURRAN**

**BID FORM-DETAILED (ADDENDUM NO. 1)**  
**00 41 01-6**

Partnership Name: \_\_\_\_\_ (SEAL)

By: \_\_\_\_\_  
(Signature of general partner – attach evidence of authority to sign)

Name (typed or printed): \_\_\_\_\_

Business Address: \_\_\_\_\_  
\_\_\_\_\_

Phone & Facsimile Nos: \_\_\_\_\_

Email address: \_\_\_\_\_

**An Individual**

Name (typed or printed): \_\_\_\_\_

By: \_\_\_\_\_  
(Individual's signature)

Doing business as: \_\_\_\_\_

Business Address: \_\_\_\_\_  
\_\_\_\_\_

Phone & Facsimile Nos: \_\_\_\_\_

Email address: \_\_\_\_\_

**END OF SECTION**



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0227202.11  
Issue Date: April 26, 2024

Wayside Bridge Repairs  
Sudbury, MA

## SECTION 00 91 13

### ADDENDUM NO. 1

NOTICE is hereby given that the **Bidding Documents have been modified and replacement pages issued** herewith. Replacement pages have an **Issue Date of April 26, 2024**; contain reference to **“Addendum No. 1”** in the footer, and text changes for additions identified by double underline and deletions identified by ~~Strikeout~~.

Specifications: Replacement pages include:

- Section 01 50 00, Temp Facilities and Controls; Pages 9 – 12
- Section 00 01 10, Table of Contents: Page 2

Specifications: Replacement sections include:

- Section 00 41 01, Bid Form Detailed

The answers below are provided in response to questions and comments submitted by Bidders.

1. *“Can you clarify the electrical post relocation language mentioned in the Summary of work?”*

Answer: There is no planned electrical relocation for this project.

2. *“Can you provide more information on the Granite and Mason Veneer requirements?”*

Answer: For the stone veneer, the Contractor shall furnish and install “Boston Blend® Round, Thin Veneer from the Stoneyard in Littleton, MA, or approved equal. Final approval of the stone veneer is required from the Sudbury Historic Districts Commission.

For the 2” thick granite veneer, the contractor shall furnish and install the veneer in the following dimensions:

- One continuous piece, 15’-0” long by 1’-9” wide as the bottom course and three 5’-0” long by 1’-9” wide pieces as the top course.

3. *“Is there a required color code for the guardrail posts?”*

Answer: Contractor shall provide the specified Federal Std 595C Brown/10075 color for guardrail posts.

4. *“The allowance for police detail of \$2,000 seems to be on the low side. Will the town provide a larger allowance?”*

Answer: Please refer to 00 41 01 – Bid Form Detail. The allowance for police detail is

0227202.11

Issue Date: April 26, 2024

Wayside Bridge Repairs  
Sudbury, MA

increased to \$10,000. Please also refer to 01 50 00 – Temp facilities and controls that specifies contractor to provide full time alternating one-way traffic flow for the use of traffic control.

5. *“Could you confirm that the existing condition at the Wayside Inn Rd. Bridge parapets is as shown on shown on sheet S-102 of the bid drawings; with concrete barrier installed at each end of the temporary Clampcrete bridge parapets?”*

Answer: Yes, the details reflected on sheet S-102 are existing conditions.

6. *“Once the existing temporary concrete barrier (and temporary Clampcrete barrier) are removed, will the town want this material stored at a given location (for reuse), or disposed of by the contractor?”*

Answer: Contractor to coordinate with Owner/Engineer during construction.

7. *“Are there any remaining wood guardrail/posts that will require removal/disposal?”*

Answer: There are no existing wood guardrail/posts that will require removal/disposal.

8. *“Pg 01 11 00-2 Section 1.01 A. 2. of the bid specifications directs coordination with the electrical utility to provide required pole relocation. Are there any known locations where existing utility poles will require relocation?”*

Answer: There is no planned electrical relocation for this project.

9. *“Pg 01 50 00-5 Section 1.04 C. of the bid documents specifies water control and dewatering. Is there any specific portion of this project expected to require water control or dewatering measures?”*

Answer: No water control or dewatering is not anticipated for this project.

Issue Date: ~~April 2024~~ [April 26, 2024](#)

Supplementary Conditions

- 00 73 10 General Supplementary Conditions
- 00 73 15 Project Specific Supplementary Conditions
- 00 73 43 Prevailing Wage Rate Requirements
- Prevailing Wage Forms
- Prevailing Wage Rates
- 00 73 73 Incorporation of Applicable Provisions of the Massachusetts General Law
- [00 91 13 Addendum 1](#)

**SPECIFICATIONS**

**DIVISION 01 GENERAL REQUIREMENTS**

- 01 11 00 Summary of Work
- 01 15 30 Payment and Administrative Procedures and Quality Requirements
- 01 50 00 Temporary Facilities and Controls
- 01 60 00 Product Requirements
- 01 70 00 Execution and Closeout Requirements

**DIVISION 02 - EXISTING CONDITIONS**

- 02 41 14 Selective Site Demolition and Restoration
- 02 46 00 Guardrails

**END OF SECTION**

b. Air Pollution Control

- 1) Equipment and vehicles that exhibit excessive exhausts emissions due to poor engine adjustments or inefficient operation will not be permitted to operate until corrective repairs or adjustments are made.
- 2) Burning of materials from clearing or grubbing operations, combustible construction materials, and rubbish will not be allowed.

G. Traffic Regulation: as specified below.

1. Submit traffic control plans and coordinate with Owner and local agencies. Submit plan for traffic control to Owner for review 14 days in advance of any Work within public right-of-way, street closure or detour.
2. Contractor shall provide full-time alternating 1-way traffic for the duration of construction. Temporary traffic signals shall be required as part of the base bid.
- ~~2.~~3. Provide and maintain traffic control and maintenance devices in accordance with Part 6, Temporary Traffic Control, of the "Manual on Uniform Traffic Control Devices for Streets and Highways", published by the U.S. Department of Transportation, Federal Highway Administration and other applicable codes and standards as specified. Operate devices 24 hours per day as required.
  - a. Comply with applicable portions of the "Massachusetts Amendments to the 2009 Manual on Uniform Traffic Control Devices and the Standard Municipal Traffic Code" published by the Massachusetts Department of Transportation Highway Division.
  - b. Comply with relevant provisions of Section 7.00 of the MassDOT Standard Specifications and Supplements, and the following.
    - 1) The intent of posting police details is to ensure public safety and protection of property through appropriate traffic control. Police personnel are not to be employed as watchmen to protect the Contractor's equipment and materials.
    - 2) All uniformed traffic police personnel required for traffic control for construction shall be authorized by Owner's Safety Officer and/or the Engineer.
    - 3) Payment will be made by Owner for uniformed traffic police only.

Issue Date: ~~April 2024~~ April 26, 2024

- 4) Submit a forecast weekly traffic police detail schedule, at least 72 hours prior to the start of the Work describing: the nature and location of the Work, the number of police personnel, the estimated number of police hours required for each location, and justification for each uniformed officer being requested. Payment to the police for work under this Contract shall be in accordance with the Massachusetts General Laws, Chapter 149, Section 34B.
  - 5) If uniformed police have been arranged to work, and weather or some other situation prohibits the Work, notify the Police Department Detail before 5:30 a.m. on the day of intended Work to cancel the work order. Unless the work order is canceled in time, the Contractor shall be charged at the rate of minimum four hours for each officer included in the detail and shall be fully responsible for payment of all charges thus incurred.
- ~~3.4.~~ 3.4. Provide for access by emergency vehicles, such as police, fire, and disaster units at all times. Contractor shall be liable for damages resulting from failure to provide such access.
- ~~4.5.~~ 4.5. During construction hours, traffic flow must be controlled by uniformed traffic police officers or other traffic controllers allowed by Laws and Regulations. The services of traffic controllers shall in no way relieve the Contractor of its responsibilities under the Contract.
- ~~5.6.~~ 5.6. The contractor shall maintain minimum of one moving lane on roadways at all times.
- a. Provide gravel borrow and bituminous concrete to maintain temporary passable travel lane ramps, temporary bridging, steel plates, temporary pavement, wood-framed walkways, caution, safety and other necessary signs directing the pedestrian and vehicular traffic towards unblocked and safe areas.
  - b. Maintain two lanes of traffic (one in each direction) throughout construction and during non-working hours to the maximum extent possible.
- ~~6.7.~~ 6.7. Provide safe access/egress to businesses and abutting property owners within the Project area.
- a. Certain construction operations such as utility work and roadway/sidewalk reconstruction may restrict access/egress on some roads and to businesses and abutting property owners. Under these circumstances, schedule operations during off-peak hours or

late evenings with Owner approval so that a particular work activity can be completed in the shortest possible time.

- b. Provide 48 hours notice to businesses and abutting property owners when access/egress will not be available or restrictions will exist.

~~7.8.~~ 7.8. Exercise particular care to establish and maintain such methods and procedures that will not create hazards.

- a. Remove or properly cover traffic control, safety devices and/or signs having messages that are irrelevant to normal traffic conditions at the end of each Work period. Keep signs clean at all times and provide that legends are distinctive and unmarred.
- b. Place excavated material and construction equipment so that vehicular and pedestrian traffic is maintained at all times unless road closure permit is obtained. If the Contractor's operations cause traffic hazards, implement appropriate safety measures immediately.
- c. In areas of high pedestrian and vehicular traffic volume, the remove waste materials and construction equipment from the Work Site on a daily basis. Do not park construction equipment overnight on the Site or the adjacent roads unless permitted by Owner.
- d. Provide night watchmen where special hazards exist.

~~8.9.~~ 8.9. Post signage clearly stating that any vehicle impeding the progress of construction will be towed at the vehicle owner's expense. Towing charges incurred by Owner for Contractor's failure to post such signs will be borne by the Contractor.

#### **1.05 REMOVAL OF TEMPORARY UTILITIES, FACILITIES, AND CONTROLS**

- A. Remove temporary utilities, equipment, and facilities before Final Application for Payment inspection.
- B. Remove temporary underground installations and grade Site as indicated. Clean and repair damage caused by installation or use of temporary utilities, facilities, and controls.
- C. Restore existing facilities and areas used during construction to original condition. Restore permanent facilities used during construction to specified condition.

**END OF SECTION**

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## SECTION 00 41 01

### BID FORM-DETAILED

#### ARTICLE 1 – DEFINED TERMS

- 1.01 The terms used in this Bid with initial capital letters have the meanings stated in the Instructions to Bidders, the General Conditions and General and Project Specific Supplementary Conditions, if any.

#### ARTICLE 2 – BID RECIPIENT

- 2.01 This Bid is submitted (electronically via BidDocs Online, Inc.) to:

**Town of Sudbury, MA  
Office of the Town Engineer  
Department of Public Works  
275 Old Lancaster Road  
Sudbury, MA 01776**

- 2.02 The undersigned Bidder proposes and agrees, if this Bid is accepted, to enter into an Agreement with Owner in the form included in the Bidding Documents to perform all Work as specified or indicated in the Bidding Documents for the prices and within the times indicated in this Bid and in accordance with the other terms and conditions of the Bidding Documents.

#### ARTICLE 3 – BIDDER’S ACKNOWLEDGEMENTS

- 3.01 Bidder accepts all of the terms and conditions of the Bidding Documents including, without limitation:
- A. those dealing with disposition of Bid security;
  - B. those included in the Supplementary Instructions to Bidders;
  - C. insurance and bonding requirements (Payment Bond and Performance Bond each equal to 100% of the total Contract Price) set forth in the General Conditions and Supplementary Conditions, if any;
  - D. Contract Times as set forth in the Agreement; and
  - E. provisions for liquidated damages as set forth in the Agreement.
- 3.02 This Bid will remain subject to acceptance for 100 days after the Bid opening or for such longer period of time that Bidder may agree to in writing upon request of Owner.

3.03 Bidder acknowledges receipt of the following Addenda.

<u>Addendum No.</u>	<u>Addendum Date</u>
_____	_____
_____	_____
_____	_____
_____	_____

3.04 Bidder acknowledges the representations and certifications included in Section 00 45 05 are made a condition of the Bid.

#### ARTICLE 4 – BASIS OF BID

4.01 Bidder will complete the Work in accordance with the Contract Documents for the following price(s). The method for determining award is as set forth in Section 00 21 13.

#### BID PRICES SHALL EXCLUDE SALES AND USE TAX.

#### ~~LUMP SUM BID~~ BASE PRICE

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_ Dollars and \_\_\_\_\_ Cents  
(Use words)

\$ \_\_\_\_\_  
(Use figures)

4.02 Contract Price Adjustments

A. Owner's Contingency Allowances (per Agreement)

1. For Traffic Police Details per Paragraph 11.02 of the General Conditions: ~~TEN TWO~~ THOUSAND Dollars and ZERO Cents NOT TO EXCEED (~~\$210,000~~). Adjustments are established in Section 00 73 15 SC-12.01
2. For Materials Escalation Price Adjustment (statutory requirement) per MGL c30s38A: ~~FIVE ONE~~ THOUSAND Dollars and ZERO Cents NOT TO EXCEED (~~\$15,000~~). Adjustments are established in Section 00 73 15, SC-12.01.

TOTAL BASE BID PRICE PLUS CONTRACT PRICE  
ADJUSTMENT

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_ Dollars and \_\_\_\_\_ Cents \$ \_\_\_\_\_  
*(Use words)* *(Use figures)*

**ARTICLE 5 – TIME OF COMPLETION**

- 5.01 Bidder agrees that the Work will be substantially complete and will be completed and ready for final payment in accordance with Paragraph 14.07 of the General Conditions and Supplementary Conditions, if any, on or before the dates or within the number of calendar days indicated in the Agreement.
  
- 5.02 Bidder accepts the provisions of the Agreement as to liquidated damages.

**ARTICLE 6 – COMMUNICATIONS WITH BIDDER**

6.01 Communications concerning this Bid shall be addressed to:

Name \_\_\_\_\_

Title \_\_\_\_\_

Business Address \_\_\_\_\_

Telephone No. \_\_\_\_\_

Facsimile No. \_\_\_\_\_

Email address \_\_\_\_\_

**ARTICLE 7 – BID SUBMITTAL**

SUBMITTED ON:

7.01 This Bid is submitted by:

**A Corporation**

Corporation Name: \_\_\_\_\_

State of incorporation: \_\_\_\_\_

Type: \_\_\_\_\_  
*(General Business, Professional, Service, other)*

By: \_\_\_\_\_  
*(Signature – attach evidence of authority to sign)*

Name *(typed or printed)*: \_\_\_\_\_

Title: \_\_\_\_\_

(CORPORATE SEAL)

Attest: \_\_\_\_\_  
*(Signature of Corporate Secretary)*

Business Address: \_\_\_\_\_  
\_\_\_\_\_

Phone & Facsimile Nos: \_\_\_\_\_

Email address: \_\_\_\_\_

Date of qualification to do business as out-of-state corporation: \_\_\_\_\_

**A Limited Liability Company (LLC)**

LLC Name: \_\_\_\_\_

State in which organized: \_\_\_\_\_

By: \_\_\_\_\_  
*(Signature – attach evidence of authority to sign)*

Name *(typed or printed)*: \_\_\_\_\_

Title: \_\_\_\_\_

**Sudbury, MA**  
**WOODARD & CURRAN**

**BID FORM-DETAILED [\(ADDENDUM NO. 1\)](#)**  
**00 41 01-5**

Business Address: \_\_\_\_\_  
\_\_\_\_\_

Phone & Facsimile Nos: \_\_\_\_\_

Email address: \_\_\_\_\_

**A Joint Venture**

First Joint Venturer Name: \_\_\_\_\_

By: \_\_\_\_\_  
(Signature – attach evidence of authority to sign)

Name (typed or printed): \_\_\_\_\_

Title: \_\_\_\_\_

Business Address: \_\_\_\_\_  
\_\_\_\_\_

Phone & Facsimile Nos: \_\_\_\_\_

Email address: \_\_\_\_\_

Second Joint Venturer Name: \_\_\_\_\_

By: \_\_\_\_\_  
(Signature – attach evidence of authority to sign)

Name (typed or printed): \_\_\_\_\_

Title: \_\_\_\_\_

Business Address: \_\_\_\_\_  
\_\_\_\_\_

Phone & Facsimile Nos: \_\_\_\_\_

Email address: \_\_\_\_\_

(Each joint venturer must sign. The manner of signing for each individual, partnership, corporation and limited liability company that is a party to the joint venture should be in the manner indicated above.)

**A Partnership**

*Sudbury, MA*  
**WOODARD & CURRAN**

**BID FORM-DETAILED (ADDENDUM NO. 1)**  
**00 41 01-6**

Partnership Name: \_\_\_\_\_ (SEAL)

By: \_\_\_\_\_  
(Signature of general partner – attach evidence of authority to sign)

Name (typed or printed): \_\_\_\_\_

Business Address: \_\_\_\_\_  
\_\_\_\_\_

Phone & Facsimile Nos: \_\_\_\_\_

Email address: \_\_\_\_\_

**An Individual**

Name (typed or printed): \_\_\_\_\_

By: \_\_\_\_\_  
(Individual's signature)

Doing business as: \_\_\_\_\_

Business Address: \_\_\_\_\_  
\_\_\_\_\_

Phone & Facsimile Nos: \_\_\_\_\_

Email address: \_\_\_\_\_

**END OF SECTION**

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