



Submission Instructions for Suppliers

Please follow these instructions to submit via our Public Portal.

1. Prepare your submission materials:

Requested Information

Name	Type	# Files	Requirement
Form for General Bid	File Type: PDF (.pdf)	1	Required
Combined Certificate of Compliance	File Type: PDF (.pdf)	1	Required
Required 5% Bid Bond	File Type: PDF (.pdf)	1	Required
Contractor References	File Type: PDF (.pdf)	1	Required
List of Sub-Contractors	File Type: PDF (.pdf)	1	Required
List of All Equipment to be Used	File Type: PDF (.pdf)	1	Required
Proposed Construction Schedule	File Type: PDF (.pdf)	1	Required
MWBE Letters of Intent	File Type: PDF (.pdf)	1	Required

Requested Documents:



Please note the type and number of files allowed. The maximum upload file size is 1000 MB.

Please do not embed any documents within your uploaded files, as they will not be accessible or evaluated.

2. Upload your submission at:

<https://townofbarnstable.bonfirehub.com/opportunities/232269>

The Question period for this opportunity starts Apr 23, 2026 12:00 PM EDT. The Question period for this opportunity ends May 14, 2026 12:00 PM EDT. You will not be able to send messages after this time.

Your submission must be uploaded, submitted, and finalized prior to the Closing Time of **May 28, 2026 1:00 PM EDT**. We strongly recommend that you give yourself sufficient time and **at least ONE (1) day** before Closing Time to begin the uploading process and to finalize your submission.

Important Notes:

Each item of Requested Information will only be visible after the Closing Time.

Uploading large documents may take significant time, depending on the size of the file(s) and your Internet connection speed.

You will receive an email confirmation receipt with a unique confirmation number once you finalize your submission.

Minimum system requirements: Microsoft Edge, Google Chrome, or Mozilla Firefox. Javascript must be enabled. Browser cookies must be enabled.

Need Help?



Barnstable Town uses a Euna Procurement portal for accepting and evaluating proposals digitally. Please contact Euna Procurement at support.bonfire@eunasolutions.com for technical questions related to your submission. You can also visit their help forum at <https://customer.eunasolutions.com/public/s/knowledge-base/bonfire-hub/vendor-submission-support>